

Workforce Management Events Calendar

May 2008

1	Administrator's and Technology Transfer Award nominations due to WFMO http://www.wfm.noaa.gov/awards/tech_transfer/tech_transfer.html
29	All Wage Marine progress reviews must be completed
30	All supervisors must update PMTS with progress review information. One CD-431 per LO/CO must be delivered to WFMO by cob

June 2008

9 - 13	NOAA Leadership Training Program (Intro to Supervision)
25	Alternative Personnel System training for new supervisors and managers (Location: Silver Spring, Maryland) http://www.wfm.noaa.gov/performancegmt/demoproject/demoproject_trainingsched.html
26	Alternative Personnel System training for new supervisors and managers (Location: Seattle, Washington) http://www.wfm.noaa.gov/performancegmt/demoproject/demoproject_trainingsched.html

July 2008

1	Bronze and Career Awards due to WFMO http://www.wfm.noaa.gov/awards/allnoaaawards_portal.html
6	Wage Marine Pay Increase Effective http://www.wfm.noaa.gov/policies/Pay-WageMarine.html

August 2008

6	Alternative Personnel System training for new supervisors and managers (Location: Seattle, Washington) http://www.wfm.noaa.gov/performancegmt/demoproject/demoproject_trainingsched.html
13	Alternative Personnel System training for new supervisors and managers (Location: Silver Spring, Maryland) http://www.wfm.noaa.gov/performancegmt/demoproject/demoproject_trainingsched.html
25 - 29	NOAA Leadership Seminar (URL will change for 2008) http://www.wfm.noaa.gov/pdfs/2007_NLS_Agenda.pdf

September 2008

2	Supervisors should begin scheduling performance review meetings, encouraging employees to update their accomplishment listings, and planning performance for the next cycle. http://ohrm.os.doc.gov/Performance/prod01_001123
TBD	Make-up sessions for BPR Phase IV Implementation Change Agent Training for the New Hiring Process
15 - 19	NOAA Leadership Training Program (Intro to Supervision)
23	NOAA Awards Ceremony in Silver Spring Auditorium, 10:00 a.m.; lunch reception follows in Science Center; recognizes 2008 Administrator's and Technology Transfer Awards recipients. http://www.wfm.noaa.gov/awards/tech_transfer/tech_transfer.html
30	Last business day of performance appraisal cycle for all employees (except Wage Marines) covered by five-level and Demo Project Performance Management Systems

October 2008

1	First day of performance cycle for all employees (except Wage Marines) covered by the five-level and Demo Project performance management systems http://www.wfm.noaa.gov/performancegmt/gwpas/gwpas.html
1	Input for annual Federal Equal Opportunity Recruitment Program (FEORP) report due to WFMO https://www.opm.gov/feorpreports/
Mid	WFMO releases call for nominations for the 2009 Gold and Silver Medal, Administrator's and Technology Transfer Awards
14 - 17	LCDP V Graduation Week at FEI http://lcdp.noaa.gov/
17	LCDP V Graduation
26	Deadline for completion of all performance appraisals (except Wage Marines)

November 2008

1	First day of performance appraisal cycle for Wage Marines http://ohrm.os.doc.gov/Performance/prod01_001123
9	Alternative Personnel System Performance Payout effective date http://www.wfm.noaa.gov/performancegmt/demoproject/demoproject.html
22	Last Day Use or Lose AL scheduling and approval
28	Performance plans must be in place for all employees (except Wage Marines) http://ohrm.os.doc.gov/Performance/PROD01_001123
28	Deadline for completion of Wage Marine performance appraisals

December 2008

1	Deadline for receipt in WFMO of final ratings for employees covered by five-level System http://www.wfm.noaa.gov/performancegmt/fivelevel/07closeoutcontacts.html
3	Deadline for transmission of Cash-in-Your-Account to the appropriate email address so awards are processed during tax year 2008 http://www.wfm.noaa.gov/forms/cd%20326n.doc
10	Deadline for supervisors to input names of their direct reports in Performance Mgmt Tracking System (PMTS), and certify via CD-431 that all employees have signed their FY08 performance plans [<i>Note: one CD-431 per LO/CO</i>]
29	Deadline for supervisors to update PMTS with summary rating info from FY08. One CD-431 per LO/CO is also due.
29	Deadline for receipt of approved QSIs in WFMO http://www.wfm.noaa.gov/awards/qs_i_s/qs_i.html
29	Performance plans must be in place for Wage Marines

January 2009

3	Last day of 2008 Leave Year https://www.opm.gov/oca/leave/HTML/Leaveyeardates.asp
4	Annual Pay Adjustment effective date
4	Latest effective date for QSIs